

# Port Sorell Surf Life Saving Club

## Venue Hire – Terms and Condition

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**The Port Sorell Surf Life Saving Club is available to hire for different function categories:**

**Youth and Community Functions** – included but not limited to: Birthday parties (1-17yr old), Baby showers, naming celebrations, Community meetings, small community events, etc.

Costing: \$50 with the hirer responsible for all cleaning of facility reflective of 'leaving as was'. If required, an additional \$50 can be paid (\$100 total) and the Club will organise cleaning after the event – No bar facilities available – Use of kitchen, up to 3hrs.

**Social and Adult Functions** – included but not limited to: Birthday parties (18<sup>th</sup>, 21<sup>st</sup>, 30<sup>th</sup>, 40<sup>th</sup>), Hens and Buck's parties, Family get-together's, etc.

Costing: \$200 - with cleaning after function done by Club – Bar facilities available (staffed by Club), Kitchen facilities available for hirer use, up to 6hrs.

**Major Functions** – included but not limited to: Weddings, full day functions, etc.

Costing: \$400 with cleaning after function done by Club – Bar facilities available (staffed by Club), Kitchen facilities available for hirer use, up to 12hrs.

**Please note:** Any event that requires the bar facilities - outside of a Friday or Saturday evening where the standard Club permit is in effect (4:30pm til 12pm) will require the club to apply for a special liquor licence at an additional cost of \$100.

**Deposit** – 50% of applicable hire fee is payable at time of booking acceptance – balance is due 2 weeks prior to event (Note: full payment can be made at time of booking if easier). The deposit amount (50% of total booking) is non-refundable if cancellation occurs within 4 weeks of event.

**Bond** – For Social/Adult and Major Functions a \$200 security bond is payable (due in addition to the final hire instalment a minimum of 2 weeks prior to the event). This bond is held by the Club in case there is damage to the facility, or significant additional cleaning charges incurred, as a result of the function. Provided it is not required to be used by the Club, this bond is refunded within one week of the event concluding.

Payment can be made to the club by direct deposit to;

Account: Port Sorell Surf Life Saving Club

BSB: 633 000

Account: 153 117 205

EFTPOS facilities for payment by card are also available at the Clubhouse for hire fee payment.

Name of person hiring (referred to as the 'Hirer'):



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Address:.....

.....Post Code:.....

Ph:.....Mobile:.....

Email:.....

Drivers License number:.....

Additional person for contact if required:..... Ph: .....

Type of Function:.....

Date of Function:.....

Number of Attendees (approximate) :.....

Function Commencing at:.....

Function Finishing at: .....

Special Requirements (including use of the Club's bbq or sound equipment):

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## **Terms and Conditions**

### **The Bar Operations**

- a) The Hirer and their guests are responsible for adhering to all laws relating to the Club's licensing requirements regarding its Responsible Service of Alcohol (RSA).
- b) Only alcohol supplied by the Club can be consumed on the premises. This means that the Hirer must purchase their alcohol from the Club and are not entitled to bring alcohol into the premises.
- c) Alcohol may only be consumed within the Function Room, adjoining balcony and small concrete apron at the rear of the Clubhouse. It is illegal to take alcohol and glasses outside, other than on the balcony or the small designated outdoor area at the rear of the Clubhouse.
- d) Standard club pricing for alcohol (which is very competitive) applies to all functions.
- e) EFTPOS facilities are available at the bar.

## **Hirer Acknowledgement**

I have read the conditions applying to the hire of the Port Sorell Surf Life Saving Club for a function and hereby agree to such terms and conditions. I am aware of my responsibility of ensuring the rules are strictly adhered to including the service of alcohol (including attempting to bring alcohol onto or take alcohol from the premises), behaviour of my guests and non-smoking rules. I further agree that should any damage occur to the area hired during the course of my Function, or additional cleaning is required, that I am responsible for the cost of repairs for that damage or cleaning. I also understand that 100% of the holding deposit will be forfeited should I cancel the Function within four (4) weeks of the Function date.

Signed:.....Date:...../...../.....

Print Name:.....

Witness signature.....

Print Name.....

Should you require your Bond refund to be by EFT please provide your: BSB..... and Account Number.....

If signing on behalf of a club or organisation, insert capacity:

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### **Club Use and Signing;**

Total Hire Charge (not including bond) - .....

Bond amount payable- .....

Print Name.....

Signature.....

Club Position / Role.....